

Safety Alert: SA-24-001

Title:	New mandatory MTS Network Induction requirements		
Applicable Date:	From: 24/05/2024	To: Until withdrawn	
Approved by:	Melissa Northey. Head of – Safety, Quality, Risk & Environment		
Issued by:	Vishal Singh. Rail Safety & Systems Manager. MTS		
Location:	MTS Network Wide		
Distribution:	MTS Contractors & Third Parties		

**SAFETY
CRITICAL
CATEGORY**

ROUTINE

This Safety Alert aims to inform MTS contractors and Third Parties about the introduction of the network inductions requirements to conduct work in the MTS Network.

Effective 27 May 2024, all contractors and Third Parties must complete a mandatory e-learn induction module that will be hosted via the RIW platform.

This e-learn module provides information about the common hazards present on MTS sites including our new stations: Crows Nest, Victoria Cross, Barangaroo, Martin Place, Gadigal, Central, Waterloo and Sydenham.

The e-learn naming convention in RIW is MTS Network Induction (**EL175**) and duration to complete is approximately 45mins.

All contractors and Third Parties required to work in the MTS network **must** complete this e-learning module prior to commencing work. The module is mandatory and must be completed by **14 June 2024**.

In addition to the MTS Network Induction (EL175), Contractors and Third Parties will also be required to complete station safety induction prior to commencing work on stations. This will take approximately 10 minutes to complete.

Furthermore, all workers who need to conduct work within SMTF-S Yard only, must complete a face to face SMTF-S induction and the MTS Network Induction (EL175).

What is covered in the e-Learn MTS Network induction:

- Hazards, Risks, and controls
- MTS Permits and Procedures
- Site Access arrangement for Back of house stations, MTS service facilities and general track access.

Why am I doing this:

On completion, you will have foundational knowledge on current MTS stations as well as our new stations. This includes familiarisation to locations such as MTS Service Facilities and general track access awareness i.e. *Northern and Southern Dive*.

This course does not replace the compliance requirements, and workers are still required to hold the MTS Qualified Worker job in their RIW to conduct work in MTS Rail Corridor.

The purpose of this module is to ensure you have the knowledge to be able to work on the MTS network safely and efficiently; and know what to do in the event of an emergency. The module aims to raise your awareness of the hazards and risks present on the MTS network as well as the procedures and protocols put in place.

If you have any questions regarding the above requirements, please contact Kay Yates kay.yates@metrotrains-sydney.com.au and/or the MTS Safety Team via mtssafety@metrotrains-sydney.com.au

Issued by: Vishal Singh. Rail Safety & Systems Manager. MTS

Date: Wednesday, 22 May 2024